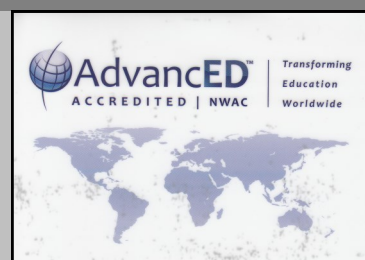


# **Emery High School Student Handbook**



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## Emery High School

PO Box 499, 975 N. Spartan Center Street

Castle Dale, Utah 84513

Phone: 435-381-2689

Fax: 435-381-5370

Website: [www.emerycsd.org](http://www.emerycsd.org)



HOME OF SCHOLARS AND CHAMPIONS

**Non-Discrimination Statement:** It is the policy of the Emery County School District not to discriminate on the basis of race, color, national origin, sex, or disability in academic and CTE programs, activities, and employment. If a disability exists which requires accommodations for participation in any program or activity, please notify the school or district office three days in advance.

# District Calendar 2023-24

Opening Social: Thursday, Aug. 10  
 First Day of School: Wednesday, Aug. 16  
 Labor Day Recess: Monday, Sept. 4  
 Parent/Teacher Conference: Sept. 20 3-9pm  
 PD—No school for students Sept. 25  
 Fall Break: Thur. Fri. Mon. Oct. 12-13 & 16  
 First Term Ends: Thursday, Oct. 12  
 PD— No school for students Nov. 17  
 Thanksgiving Recess: Wednesday-Friday, Nov. 22-24  
 Second Term Ends: Wednesday, Dec. 20  
 Christmas Recess: Dec. 21– Jan 1 Min Day Wed, Dec. 21  
 PLC for Teachers Jan. 2 — No Students

School Resumes: Wednesday, Jan. 3, 2024  
 Martin Luther King Recess: Jan. 15  
 PD— No school for students Feb. 5  
 Parent/Teacher Conference: Feb. 13 3-9pm  
 Presidents' Day: Monday, Feb. 19  
 Third Term Ends: Friday, March 8  
 Spring Break: April 1st-5th 2024  
 Last Day of School: Wednesday, May 22  
 Note: For a calendar listing of all school events, go to our website at [ehs.emeryschools.org](https://ehs.emeryschools.org), go to the schools drop-down menu, once on the school site, click on "Calendar."

## Emery High School Bell Schedules

### Monday-Thursday Bell Schedule

8:10 am .....First Bell  
 8:15-9:21 am .....1st  
 9:25-9:49 am.....Literacy  
 9:53-10:59 am.....2nd  
 11:03-12:09 pm .....3rd  
 12:09-12:44 pm .....Lunch  
 12:44-1:53 pm .....4th  
 1:57-3:05 pm .....5th

### Friday Bell Schedule

8:10 am .....First Bell  
 8:15—9:02 am .....1st  
 9:06-9:53 am .....2nd  
 9:57-10:44 am .....3rd  
 10:48-11:35 am.....4th  
 11:39-12:28 pm .....5th  
 12:28-12:56 pm .....Lunch

# Clubs and Organizations

**Band:** Advisor— David Bird. Students involved are typically enrolled in band class.

**Cheer:** Advisor— Brittany Julian. tryouts are held each spring for the next school year's squad.

**Chorus:** Advisor— David Bird. Students involved are typically enrolled in a chorus class.

**Drama:** Advisor— Angela Paskett. Students audition for parts in school plays. Drama participants are typically enrolled in drama classes.

**FACS/FCCLA:** Advisor— Tiffany Jorgensen. Open club enrollment. Club focus is on family and consumer science.

**FBLA:** Advisor— Shanae Butler. Open club enrollment. Club focus is on business-related topics.

**FFA:** Advisor— Justin Thornley. Open club enrollment. Club focus is on agriculture.

**Honor Society:** Advisor— Jodi Sitterud. Club focus is on academic excellence and community service. Members must meet specific requirements.

**Math Club:** Advisor— Josh White. Open club enrollment. Club focus is on math.

**MESS:** Advisor— Tisha Thornley, Alicia Whitesel. Open club enrollment. Club focus is on supporting athletic teams.

**Quiz Bowl:** Advisor— Brandi Tuttle. Tryouts are held prior to competitions each spring.

**Youth Coalition:** Advisor— Felicia Jeffs. Membership by invitation. Focus is on advancing positive youth lifestyles and activities.

**Readers' and Writers' Clubs:** Advisor — Jodi Sitterud. Focus is on literacy skills.

**Rodeo Club:** Advisor— Kevin Gordon. This is an inde-

**MESS  
section  
and  
football  
team  
after  
beating  
Carbon  
at Car-  
bon**



pendent club not affiliated with Emery High School.

**Forensics:** Advisor— Ky Horrocks. Students compete in speech and debate meets.

**Sterling Scholars:** Advisor— Katherine Debry. Sterling Scholars are selected via an application process each spring for competition the following school year.

**Student Government:** Advisor— Tisha Thornley, Alicia Whitesel. Student body and class officers are elected by student vote.

**Yearbook:** Advisor— Shanae Butler. Staff members are enrolled in yearbook class.

**Science Club:** Advisor— Justina Butler. Open membership. Club participates in various science activities.

**Peer Tutors:** Advisor— Thomas Burr. Enrollment by application. Club members serve as tutors to their peers during Homework Class. Members receive compensation.

# Spartan Athletics

## Fall Sports Season

**Cross Country:** Head coaches— Kristy Guymon and Talina Labrum. Open participation. Team competes in Region 12 and UHSAA meets.

**Football:** Head coach— Jon Faimalo. Summer workouts and late summer practices. Team competes in 2A classification South Division

**Boys' Golf:** Head coach— Kasey Edgehouse. Late summer tryouts and practices. Team competes in Region 12 and UHSAA meets.

**Girls' Soccer:** Head coach— Erik Nielsen. Early fall tryouts and practices. Team competes in 3A Region 12.

**Girls' Tennis:** Head coach— Travis Olsen. Late summer tryouts and practices. Team competes in 3A Region 12.

**Volleyball:** Head coach— Ferd Allred. Late summer tryouts and practices. Team competes in 3A Region 12 and UHSAA meets.

## Winter Sports Season

**Swimming:** Head coach— Alicia Whitesel. Practices and tryouts begin in October. Team competes in divisional and state 3A UHSAA classification.

**Boys' Basketball:** Head coach— Dave Justice. November tryouts. Team competes in 3A Region 12 and UHSAA games and tournaments.

**Girls' Basketball:** Head coach— Jon Faimalo. Team competes in 3A Region 12 and UHSAA games and tournaments.

**Drill Team:** Head coach— Brittanie Olsen. Tryouts are held each spring for the following school year. Team competes in the 3A Southern Division and UHSAA meets while also performing at games and matches.

**Wrestling:** Head coach— Kirk Christiansen. Practices and tryouts begin in November. Team competes in dual meets, 3A Divisional meets, and UHSAA state meet.

## Spring Sports Season

**Baseball:** Head coach— Chase Julian. Team competes in 3A Region 12 and UHSAA state tournament. Prac-

tices and tryouts begin February.

**Boys' Soccer:** Head coach— Troy Winter. Team competes in 3A Region 12.

## Spartan Fight Song

Onward gallant Spartans!

Fight with all your might!

The black and gold means strong and bold

Victory is ours tonight!

Spartans Fight! Fight!

Onward gallant Spartans!

Pride of our old Emery High

Oh! The fame of our name

**Girls' Golf:** Head coach— Kasey Edgehouse. Team competes in 3A Region 12.

**Softball:** Head coach— Dalen Johnson. Team competes in 3A Region 12 and UHSAA state tournament.

**Track:** Head coaches— Hugh Christiansen and Courtnee Justice. Practices begin in March. Team competes in 3A Region 12 and UHSAA meets.



Above: Soccer Team

# School Policy Manual

## Miscellaneous

**Immunization Information-** Each student must have in his/her permanent record a recent certificate of immunization. Students moving into the Emery School District from other districts must provide an up-to-date record before enrolling in school.

**Loitering-** Students who, for various reasons, are not in class have five minutes to clear the building. **DO NOT LOITER IN THE HALLS.**

**Class Change Policy-** Students who need to make changes in their classes must: 1) secure a change form from the registrar or the counselors. A fee of \$10 will be assessed. 2) Complete the change form including all necessary signatures. 3) Return the form to the registrar. Failure to return the form will result in an additional fee. Schedule changes will only be made the first week of each semester. Any changes made after the first 10 days of the semester will require a meeting of the student, parent, the teachers involved, and the counselors. If all agree, then the change will be made. The group will determine what credit will be given and how the change will affect grading.

**Senior Grades and Credit-** All seniors will sign a **Senior Contract** at the beginning of the senior year. It is the students' responsibility to check academic and citizenship credit throughout the year. All graduation requirements must be met one week prior to graduation in order to participate in the commencement exercises.

**Testing and Testing Opt Out/In:** All requests for student/parent opt out of testing, where permitted by state law, must be submitted to the principal using the proper form prior to the start of the testing window. .

Students paying fees to take AP tests who then choose not to take the test(s) will forfeit 50% of the original fee for each test while being reimbursed 50% of the original fee.

**Championship Rings:** Emery High School and Emery High School organizations will not contribute funding for the purchase of championship rings, and/or other symbolic purchases for either teams or individuals that win state or national championships, nor will the school administrator approve any fundraisers with the sole purpose of raising money to buy such symbolic items. The school and organizations, however, will not prohibit individual winners of state or national championships from purchasing such items on their own.

**Directory Information-** The following information relating to students has been declared "directory information" and may be made public: a) name, address, and telephone listing; b) birth date; c) major field of study; d) participation in officially recognized activities and sports; e) weight, height, and grade level of members of athletic teams; and f) degrees and awards received. Parents or students (18 years of age or older) who do not want the information to be made public must make a formal request in writing to the school principal within 30 days after the student enters school each year. This corresponds with federal law.

**Announcements-** All announcements must be turned in to the office secretary by 8 a.m. Announcements will be read at the beginning of each school day.

**Insurance-** Student insurance packets are available at the office.

**Free and Reduced Lunches-** Applications for free or reduced lunches are available



at the office or on the district website.

**Emergency Drills-** Procedures used in case of emergency will be practiced during the course of the school year. Students are expected to follow instructions and procedures during such drills as well as in the actual event of an emergency.

**Valedictorian, Salutatorian, Honor Students-** Valedictorian and Salutatorian for each graduating class will be chosen using the following criteria:

1. A class schedule from grades 9-12 that includes a minimum of 14 credits from the following solid classes:

**English (4)-** English 9, English 10, English 11, English 12, AP English

**Math (3 or 4)-** Secondary Math I, II, III, Honors Math, and/or Pre-Calculus, AP Calculus

**Science (3 or 4)-** Earth Systems, Biology, Physics, Chemistry, Honors Biology, Honors Physics

**Social Studies (3.5)-** US History, World Civilizations, Government/Citizenship, Sociology, AP US History, Geography, AP European or World History

2. The students who meet No. 1 will then be ranked by GPA with the highest GPA worth 30 points, second worth 27, third worth 24, etc.

3. The students who meet No. 1 will then be ranked by ACT scores with the highest ACT worth 30 points, second worth 27, third worth 24, etc.

4. The student with the most points, plus the required solid classes, will be the Valedictorian, the second highest the Salutatorian and the honor students in order of their total points.

5. To be eligible for Valedictorian, Salutatorian, or Honor Student at graduation ceremonies, it is required that a student be in at least six classes each school year for grades 10-12. Released time and work study do not count as part of the six classes per day that are required.

6. Final rankings will be established April 1, at which time all Electronic High School credit must be recorded on the students' transcripts.

**The Honor Roll-** The purpose of the honor roll at Emery High School is to recognize those full-time students who excel in the classroom. For purposes of the honor roll, a full-time student is defined as "a student who is enrolled in at least five classes." Those students who are enrolled in fewer than five classes are not eligible. Classes that give pass/fail grades and released time classes do not count as one of the five classes necessary to qualify.

**Clubs/Organizations-** The Student Council may sanction the organization of student clubs for worthwhile purposes. Each sanctioned club will be permitted one voting member (usually the president) on the Student Council. For a club to be sanctioned, it must meet the following requirements:

A club must have a membership at least the equivalent of three percent of the enrolled student body.

A club must have a faculty member as an advisor.

A club must have bylaws approved by the Student Senate.

A club must have a president, vice president, and secretary.

A club must have a written statement proving that its goals and aims are productive and worthwhile.

A club must be related to the curriculum.

**Advertising in the School-** Anyone wishing to post an advertisement or notice in the school must have approval of the student council representative over advertising. All notices not stamped and approved by the representative will be taken down, and disciplinary action may be taken.

## Student Conduct

**Classrooms-** A student is expected to comply with all requests of teachers regarding classroom control and discipline as well as academic work. No students are permitted to leave the classroom without the permission of the teacher and a hall pass. Students who are asked to leave the classroom as a disciplinary action are required to report immediately to either the assistant principal's office or the principal's office. Teachers will develop their individual classroom rules and communicate them to their students.

**Halls-** Students are to avoid running, tripping and pushing in the halls. The student lounge area is the only designated sitting area.

**Electronic Recordings:** Students electronically recording and/or posting any act of vandalism, violence, or other violation of school policy, district policy, or state law which takes place on school property or at a school-sponsored event not on campus will be subject to consequences as determined by the administration.

**Displays of Affection-** This is not acceptable behavior at school. Students will be warned, and if the problem continues, parents will be notified and students suspended.

**Cafeteria-** Students should conduct themselves in an orderly fashion within the cafeteria area. Crowding into the lunch line is prohibited. Students are also responsible for cleaning up after themselves.

**Language-** Students are expected to use language suitable for a

public place. Senate Bill 33, passed in 1996, states, "A student may be suspended or expelled from a public school for any of the following reasons: frequent or flagrant willful disobedience; defiance of proper authority, or disruptive behavior including the use of foul, profane, or abusive language." While involved in group activities, cheers or chants that use profanity or make direct reference to profanity will not be tolerated.

**Auditorium-** Students are not permitted within the auditorium without proper supervision. Food and beverages and behavior that might damage the facility are not allowed in the auditorium. Students who are attending an activity in the auditorium should behave in a manner that is supportive of those performing or addressing the group. Students shall be respectful during the pledge, remain in their seats until officially dismissed and refrain from placing their feet on the seat in front of them. Hats are not appropriate in the auditorium.

**Parking-** Parking at Emery High school is considered a privilege. The school assumes no liability to vehicles while parked on school property. Parking lots will be checked regularly during the day by the sheriff's office. Due to new city ordinance, the parking lots of the high school fall under the jurisdiction of the county sheriff. Parking in the wrong area will subject the individual to a ticket and possible towing of the vehicle. In compliance with the Safe Schools Act, vehicles parked on school property will be subject to search.

**Lockers-** Lockers are rented to students for their convenience. The school has the authority to refuse to issue a locker to any



individual, as well as prohibiting further use of a locker by an individual. The administration also reserves the right to make periodic checks of lockers. Students should avoid storing food or drink in the lockers. Students should remember that the security of their belongings depends on secrecy of their locker combinations. The lockers in the gym area should also be secured during physical education classes and athletics. Personal belongings should be placed inside the locker with the locks secured in the locked position. The school will not assume responsibility for lost or stolen property. If lockers are intentionally *jammed*, the student may lose the opportunity of locker use and will be responsible for the cost of a new lock.

**Dress Code-**  
(Emery High School Reserves the right to evaluate any emerging trends during the school year.)

No extreme face piercings. If there is a safety concern, administration will address concerns. All students should be appropriately dressed and groomed and not to the extreme in fashion. This includes being neat, clean, and dressed in good taste. Tank tops and cut off or bare midriffs are not allowed. All shirts must have a sleeve sewn in completely around the armhole. No sleeveless shirts are appropriate for school wear. Shorts, dresses, or skirts must be long enough to adequately cover the body. Students will be required to change or leave school if they are not dressed appropriately for school as evaluated by faculty or administration. Hats will not be allowed inside any school building and will be confiscated if worn. Clothing with offensive slogans or pictures is not allowed, nor is clothing that advertises violence, drugs, alcohol or tobacco products. Hats or

offensive clothing will be confiscated and returned the last day of school. Students are also required to wear shoes or other appropriate footwear. Offending students will be sent home to change where necessary. If violations of the dress code continue, suspensions may result.

**Skateboards and Rollerblades, etc.-** Because of the damage caused to school property and the danger to participants and others, skateboards, rollerblades, rollershoes, scooters, etc. are not allowed on school property.



**Cards-** Playing cards and dice are not allowed in school or in classes. Gambling is against state law.

**Library-** Students are expected to use the library as a study area. Continued noise, rowdy behavior, and nonproductive work habits will not be tolerated. Food and/or drink are prohibited in the library. Students must have a library pass from teachers in order to enter the library.

**Tobacco-** The use or possession of tobacco or any tobacco product, including smokeless tobacco, for students under the age of 19 is against state law. Violators are referred to juvenile court as "status offenders under the criminal code." Violators at school and at school-sponsored activities, or on the school grounds, or within 1,000 feet of school property, or while attending school-sponsored activities away from school, shall be issued citations by the school administration, staff, and/or law-enforcement authorities, and subsequent juvenile court action may be taken.

The school shall, in addition to the above, have students attend a smoking cessation class, and place the student on out-of-school suspension.

#### *Tobacco Use/Possession*

1. Disciplinary action, independent of any court action, shall be taken by the school in cases involving the use, possession, sale or distribution of tobacco/tobacco products including vapors. For a first tobacco violation, the principal or designee shall:

- a. Notify Parents
- b. Assign the student probationary status and 6 homework hours.
- c. Suspend the student out of school for 3 days

\$50 fee paid to the office

2. For the second violation the principal or designee shall/may:

- a. Notify parents;
- b. Suspend the student out of school for 3-5 days
- c. Assign the student probationary status and 9 homework hours. To be removed from probationary status a student must:

- i. Complete all homework hours
- ii. Complete a tobacco cessation program AND
- iii. Have his/her academic and citizenship record examined by Emery High administration before he/she are removed from probationary status.

**d. On a second and subsequent distribution offense all offenders will also be referred to Juvenile Court.**

\$100 fee paid to the office

3. For the third and subsequent violations, the principal or designee shall/may:

- a. Notify parents;
- b. Suspend the student out of school for up to 10 days
- c. Meet with the student and parent to address future school and student needs.

\$100 fee paid to the office

4. If the student desires to return to school after suspension, he/she must show evidence of having completed the

Tobacco Cessation Program and is in acceptable standing with the school administration. Whenever students are found guilty of tobacco use, possession, or selling or distributing tobacco/tobacco products, they shall be issued a citation by the school



administration, staff, and/or law-enforcement authorities, and subsequent juvenile court action may be taken. The student shall also be subjected to discipline action independent of any court action and referred to the Tobacco Cessation Program. The word tobacco shall include cigarettes, cigars, pipes, smokeless, or other tobacco products in any form.

#### **Alcohol, Drugs, Narcotics, and Stimulants-**

The Emery County Board of Education recognizes that the illicit use, possession, distribution, or sale of alcohol, controlled substances, imitation controlled substances, or drug paraphernalia constitute a hazard to students and is illegal under the statutes of the State of Utah. Therefore, the use, possession, distribution, or sale of such substances and paraphernalia are prohibited on any district-owned property, at any activity sponsored by any of the district schools, or when students are being transported in vehicles dispatched by the district or school, whether or not it is district-owned property or during regular school hours. The policy of Emery High School is that if you appear to be under the influence of drugs by appearance, behavior, odor, etc., law-enforcement personnel will be notified for evaluation.

#### *Goals of the Policy:*

A. To eliminate the disruptive influence of drug and alcohol use on students and the educational process.

B. To provide protection of the health and welfare of all students as required by the doctrine of *in loco parentis*.

C. To help students become capable young people who will not need to use controlled substances or exhibit aberrant behavior.

D. To reinforce and encourage students to make decisions to adopt and lead healthy productive lifestyles.

E. To provide a management framework for administrators to provide equitable and expeditious handling of alcohol and drug-related incidents.

F. To make optimal use of opportunities available to educators to identify and assist students involved with alcohol and drugs.

#### *Penalties for Drug/Alcohol-Related Activities:*

Disciplinary action, independent of any court action, will be taken by the school district in cases involving the use, possession, distribution or sale of alcohol, or controlled substances, imitation controlled substances, and drug paraphernalia. Students may be subject to immediate in-school suspension, suspension, change of school or school program, or possible expulsion for violation of the policy.

A student who violates the District Alcohol

and Drug Policy of the first time shall be suspended from school for a 10-day period.

1. A student returning to school following a suspension shall be automatically referred to the school counselor/advisor for supportive follow up.

2. A non-use contract shall be signed by the student, parent, and the designated educator.

3. The student shall complete (at district expense) counseling sessions at school with Four Corners Behavioral Health, and at

least one parent is encouraged to participate in these sessions. However, if the student and parent so desire, they may choose counseling (at their own expense) from one of the licensed counseling agencies. They must provide proof of counseling arrangements, at the beginning of the counseling, to the principal. At the end of counseling, they must submit to the principal a letter stating counseling has been completed.

4. If the student fails to complete a counseling program as outlined in No. 3 above, the student will be assigned to an alternative school program.

The student shall participate in a formal alcohol and/or drug assessment which is provided by the Emery County School District, or from any alcohol and drug treatment agency approved by the Emery County School District, with the cost of alternative assessment assumed by the parent. Failure to secure such an assessment may result in further appropriate action such as placement in an alternative school program or expulsion from school.

A student who participates in school-sponsored activities and functions such as clubs, teams, band, choir, etc., or who serves as an elected or appointed student body or class officer, shall not participate during the time of suspension. During the professional counseling period provided, participation in school activities is depend-

ent upon faithful attendance at the counseling sessions or counselor recommendation. To return to such activities, the student must also be in good standing with the school principal who will authorize any return to participation in such activities.

A student who violates the District Alcohol and Drug Policy a second time may be expelled from school if he/she has attained the age of 16 years or more. If under 16 years of age, the student may be placed in an alternative school program.

*Student Self-referral:* If a student voluntarily admits to having a drug or alcohol-abuse problem, the district will provide a conference with the principal or designated educator, waive the school penalties regarding suspension and reporting to the sheriff, but the UHSAA penalties will be enforced. The district will provide counseling for the first-time offenders as outlined above. Possible additional resources for assistance will be encouraged. If a student chooses to report himself/herself, it is the responsibility of the student to provide proof of attendance and completion of a program to the principal.

## UHSAA Drugs, Alcohol, and

## Tobacco Policy

The UHSAA supports the US Supreme Court rulings regarding education: first, to prepare students to be good citizens, and second to teach them to be self-sufficient. Activities of the UHSAA contribute to both of these goals. The use of alcohol, tobacco products, or any other drug in almost every instance deters the realization of these goals. Every effort shall be made at the local, region, and state levels of participation in high school sports activities. Limitation for participation of students in Utah High School Activities regarding the use of alcohol, tobacco products, and other drugs, as defined in the Utah Code are:

**First Offense:** Suspension from two consecutive games, meets, matches, competitions, performances at the same level of play (and any intervening levels as well). Practice may be continued following a personal assessment of the student by a licensed substance abuse intervention or treatment program and participation in a district-approved intervention program.

**Second Offense:** A 6-week suspension from games, meets, matches, competitions, or performances. Student participation in an assessment by a licensed substance abuse intervention or treatment program with prescribed follow-up is re-

quired. Practice may continue only after the assessment has been completed and positive participation in the follow-up is occurring.

**Third Offense:** An 18-week suspension from all games, meets, matches, competitions, performances, and practices. Where applicable, this suspension carries over to the following school year. Reinstatement of eligibility at the end of the 18-week suspension is predicated upon successful completion of a formal assessment, intervention, and treatment program.

Individual school or district policies can be stricter than those stated above.

**Fighting-** This dangerous practice cannot be tolerated in the building, on school grounds, or at school activities. Students involved in fights will be suspended from school for three days. The sheriff's office will be contacted. The student will be suspended for three days, referred to juvenile court and sheriffs office will be notified and involved. If a student is involved in a second fight during the school year, a student will be suspended a minimum of 10 days and expulsion may result. (A third fight during a students time at Emery High, will result in a 10 day suspension and possible expulsion).



Rodeo Club

**Class Interruptions-** Class interruptions are not permitted. Students are not allowed to interrupt a classroom for another student without written permission from an administrator. Students will not be taken out of the classroom for a telephone call unless it pertains to a family emergency.

**Cell Phones-** Cell Phones are not to be used during class time. Students who must make a call should get teacher permission. Office phones are reserved for school business and staff use.

**Electronic Communication Device Use by Students-** Students will need to request permission from their teacher to use a cell phone or electronic device during class. First infraction: phone confiscated until the end of the school day and discipline report; second infraction: phone confiscated and released only to a parent/guardian, and 1-day suspension; third and additional infractions: phone confiscated and released only to a parent/guardian, and increased number of days suspended and/or recommendation for expulsion.

**Dances-** Students must be of high school age to attend the Junior Prom and all other dances at Emery High School. No middle school students are allowed. Student dances are provided for the positive development of social behavior. The use of tobacco, alcohol, and/or drugs within the dance area is prohibited. Those attending a dance who are involved in substance use or abuse will be referred to law-enforcement authorities. The school reserves the right to refuse admission to any person who has been drinking or who has shown negative behavior in the past. Students on probation cannot attend dances. Any student who invites an outsider to a dance must apply at least one week in advance through the office, and the name must be cleared before the visitor attends the dance. No non-student will be allowed in a dance that has not been cleared to attend. Activity cards will be required for admittance.

**Litter-** The appearance of our building and grounds indicates to the public our appreciation of their efforts to finance public education. For a healthy and wholesome environment, it is important that every-

one pitches in to keep our school and grounds clean.

**Vandalism-** Destruction of public property will not be tolerated. Students responsible will pay for any damages and face criminal charges.

**Bus Transportation-** Bus drivers have a tremendous responsibility for the safe transportation of students. While on a school bus, students must obey the rules of the district as well as those of the driver. Failure to cooperate may result in suspension or complete removal from the school bus. Students involved in school activities must ride on the bus provided. Under no circumstances is a student allowed to drive a private car to such an activity or ride with another student. All buses will load and unload in the south parking lot.

**Work Missed Due to Absence-** Though make-up work is not an adequate replacement for attendance in class, the school will cooperate with students in completing work missed during a *legitimate* absence and will accept it as partial completion of work missed. In the case of absence without school approval, teachers are not obligated to provide make-up assignments for work missed. This make-up may vary from class to class but will follow the make-up policy listed in the individual teacher's syllabus. All students who miss class because of school activity will be allowed to make up work for full credit.

## Attendance Policy

### Definitions

**Excused Absence-** An absence approved by both parent/guardian and school personnel. School approval can be given only if parents contact the school. Regardless of a student's age, a parent or guardian must excuse the student. Students are allowed 6 excused absences per quarter.

**Checking a Student out of School-** If a student is leaving the school for any reason, he/she must check out at the office. Under no circumstances may a student leave

the school without permission from the office. Parents will have a 24 hour period to call and excuse their child from the previous day of school. This is an excused absence, and teachers must give the students a reasonable opportunity to make up work. When parents exceed the number of days they can excuse absences (according to district policy), the absences will be considered unexcused and lead to disciplinary action.

**Doctor's Excuse-** Excuse documents from medical personnel or medical facilities will be accepted and absences excused and not counted toward the total number of absences allowed. In lieu of a doctor/medical note, a parent/guardian may submit a written request to excuse their student but only prior to or on the day of the absence but not after the absence.

**Unexcused absence--** Any absence beyond the 6 parental excused absences per quarter or any absence not approved by administration. Also, any absence where the parent/guardian has NOT informed the school within 24 hours of the absence. Unexcused absences are cumulative annually: they remain and accumulate throughout the entire school year.

**Excessive Absence Policy : Unexcused absences** will be subject to the following procedures/conditions:

1. On the third unexcused absence, the student's parents will be notified by mail or administrative phone call that their child has reached three of the six unexcused absences that are allowed. In addition, the student shall be charged a \$5 fee for each unexcused absence (\$15), OR they will be put on probation and given 3 hours of homework class.
2. On the fifth unexcused absence, the student's parents will be notified by certified mail or administrative phone call of the problem and of a meeting to be held to discuss the problem. In the meeting, a

review of the attendance will take place to determine whether there are extenuating circumstances that have contributed to the student's absences. If not, all future absences will be excused only by a doctor's excuse, a school administrator, or preapproved parental written request. In addition, the student shall be charged a \$5 fee for each unexcused absence (total of \$25), OR they will be put on probation and given 10 hours of homework class. The student will also be referred to Juvenile Justice Services.

If absences beyond the fifth unexcused absence are not cleared according to the policy then students will be dealt with according to Utah House Bill 239 (2017) : Juvenile Justice Amendments. ( All criminal offenses committed by students enrolled in Emery District schools that occur on school property, or at school-sponsored activities off campus, that are not referable to juvenile court will be dealt with by the school administration in accordance with state law. Such criminal actions may result in fees, suspension, expulsion, participation sanctions, probation, restitution, school service hours, behavior modification programs/ placement, and other consequences as deemed appropriate and necessary. Failure to comply with a school administrator's judgement on such criminal offenses will result in a referral to the appropriate intervention agency)

4. On the eighth unexcused absence, the student's parents will be notified by certified mail or administrative phone call of the problem. The student will be referred to Juvenile Court OR be enrolled in an evidence based truancy program through the school or Juvenile Justice services. In addition the student will be assessed a \$5 fee for each unexcused absence. (totaling \$40) and put on indefinite suspension until the matter has been cleared through administration.

Please note that two tardies after a



**Above: Football at Carbon**

student has already had four tardies in any class will result in one unexcused absence and be applied to this policy.

**Tardies-** Students are expected to be in class by the time the tardy bell rings. Students are given three tardies to take care of emergencies before it affects their grade. Parents may not excuse tardies at any time. On the third tardy, parents will be notified. On the fourth tardy, the student will receive a "U" in citizenship. Once a student receives two U's, they will be placed on Citizenship Probation for that grading period. Any tardies after four will result in unexcused absences which will count toward the unexcused absence policy.

**Note: All Emery High faculty will follow a similar attendance policy. Please make sure you and your student are aware of it. Contact teachers or administration if you have any questions..**

## Discipline Policy

Discipline problems will be classified into two categories:

**Category 1:** If a student commits an offense such as, but not limited to, the following: disrespect, affection in the halls, insubordination, profanity, failure to follow a teacher's or staff member's request, etc. then the following steps will be taken:

**First Offense:** A written referral is completed. A warning is issued, and parents are notified.

**Second Offense:** A written referral is completed. The student is suspended for one full day.

**Third Offense:** A written referral is completed. The student is suspended for three full days.

**Fourth Offense:** A written referral is completed. The student is suspended for five full days. A referral will be made to juvenile court. A parent, student, administration meeting will be held. Any further offense will result in a referral to the school board for expulsion.

**Category 2:** If a student commits an offense such as theft, fighting, possession of tobacco, possession of alcohol, possession of drugs, vandalism, disobedience, profanity, etc., the following steps will be taken:

**First Offense:** A written referral is completed. The student is suspended for three days and is referred to juvenile court, if appropriate. Parents must accompany the student to get him/her reinstated to school. The Emery School District and the UHSAA alcohol and tobacco policies will be followed in addition to the above steps.

**Second Offense:** A written referral is com-

pleted. If appropriate, further offenses will result in referral to the school board for expulsion.

**Note:** Students who are suspended or placed on Citizenship Probation will not be eligible to participate in school-sponsored activities while on probation.

Any offense that involves possession of firearms, explosives or other weapons (real or imitations) will result in a 10-day suspension and referral to the school board for expulsion.

## Citizenship Education

### Classroom Citizenship Grades

Citizenship grades in classes will be awarded with the following designations at the end of each quarter:

- H= Honor
- S= Satisfactory
- N= Needs Improvement
- U= Unsatisfactory citizenship related to tardies, negative behaviors, truancy as outlined below.

*When 2 U's are received, the student will be placed on Citizenship Probation.*

**Graduation Requirements:** Each student is required to earn 31 citizenship credits to meet graduation requirements.

These 31 credits are from grades 9-12.

**Negative Behaviors-** Negative behavior will result in a "U." A written warning will be given unless the behavior is so extreme that the administration deems the warning should be waived. Following are examples of the kinds of attitudes and/or behaviors which will result in a "U."

1. Blatant disrespect for a teacher, student, or other school personnel (speech, gestures, etc.).
2. Direct and willful disobedience.
3. Possession of and/or exhibition of pornography.
4. Gambling.
5. Vandalism.
6. Cheating.
7. Theft.

With approval of an administrator, one incident of extreme behavior could result in a total loss of citizenship in a class for a grading term. This could include fighting, vandalism, illegal possession of tobacco, or any behavior which poses a threat to life, health, or property.

**Truancy-** Truancy is defined as being absent from class without knowledge of the school and parents and/or reasons unacceptable to the school. Truancy, as re-

quired by law, will result in parent notification, and if necessary suspension or referral to juvenile court and/or other agencies. Parents may not excuse a student's leaving class or campus without permission after the fact. It is imperative that students who arrive late to school check in through the attendance office with a parent excuse.

A student may not leave school without permission from the principal or attendance office. Such an act will be considered truant. Parents may not excuse a student's leaving class or campus after the fact.

*Unexcused absences & truancy will be considered as the same thing.* Remember, two tardies after the fourth tardy resulting in a "U" will be equal to one unexcused absence. On the eighth unexcused absence for the year, students will be referred to juvenile court. Parents may not excuse a student from a class and have that student remain at school whether it be in the library or in another class or anywhere on school property.

**Positive Behaviors-** Reinforcement of positive behavior is encouraged. Teachers and administrators will utilize appropriate positive reinforcement as a discipline technique wherever possible. Schools are encouraged to develop reward systems for good behavior.

**Citizenship Probation:** A student will be placed on Citizenship Probation if he/she receives two or more U's at any point during a grading period. Also, two "N" citizenship grades will count as a "U" for this policy. In addition to classroom citizenship grades, students will be subject to administrative "U" and "N" citizenship grades which will count toward probation. Students on Citizenship Probation will need to attend three hours of probation/homework class to remove each "U" and one hour of homework class to remove each "N" citizenship grade. When the necessary hours have been accumulated successfully, a citizenship review will take place to determine whether or not the student is showing citizenship improvement.

All students will be held to the same probationary standards. If a student does not attend the necessary homework classes



for any one grading period, the probation status will continue, and the student will be ineligible to attend any school-sponsored activities until classes are completed. Classes will generally be held each Monday, Tuesday and Wednesday from 3-6 p.m., and students may ride the activity bus. Students and parents will be notified by e-mail when a student is on probation.

## **Academic Probation & Remediation**

When a student fails one or more core classes at the end of a term, the following goes into effect:

The student has a one-week grace period to complete remediation work provided by the teacher.

If the student successfully completes the work, the teacher will make the grade change, and credit will be awarded.

If the student does not complete the remediation work, the student will go into Academic Probation. While on probation, the student will surrender his/her activity card and will be precluded from participating in any school extracurricular activities, including sports, field trips, assemblies, dances, etc.

The student will have two weeks to complete remediation although the teacher has the option of giving the student more time if deemed necessary.

The student will be assessed the following remediation fees: \$15 per class for the first week and \$30 per class beyond the first week. These funds go toward teacher compensation.

In order to get off probation, the student will need to be on probation for at least five school days; attend a minimum of two after-school homework classes; successfully complete all remediation work; pay all assessed fees; and receive unanimous approval from the faculty.

Students who have a class average below 50 percent will not be allowed to remediate unless individual teachers are willing to work with the student. Edgenuity is our credit recovery platform. Contact school

counselors to get that set up.

## **Sexual Harassment Policy**

Sexual harassment shall include, but not be limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the student's conduct has the purpose or effect of creating an intimidating, hostile, or offensive environment. Examples would include sexual advances, including propositioning, or repeated asking someone out for a date when it is clear that the person is not interested... Making or threatening reprisals after negative response to sexual advances... Making derogatory or offensive comments, jokes, epithets, or slurs... Making sexual remarks about another's or your own body. Students who believe they are victims of sexual harassment need to report the matter to the administration for follow up according to district policies ACA/GBAA and ACA-R/GBAA-R. Substantiated charges of sexual harassment against a student shall subject the student to corrective action or discipline, including the possibility of expulsion, suspension, or alternative placement.

## **Eligibility for Extracurricular Activities Relative to Misdemeanors and/or Felonies**

Any student who is accused of, or arrested by law enforcement for a misdemeanor (other than minor traffic violations) or felony, and the school principal determines that there is a reasonable evidence of guilt, will be immediately excluded from participation in all extracurricular activities and from holding leadership positions in the school, pending the outcome of formal investigation and/or court action, or until all charges are dropped.

Any student found guilty by a court of law of any misdemeanor or felony will be ineligible for participation in all extracurricular activities and from holding leadership positions in the school until all judgments and orders of the court, and any additional discipline imposed by the school, are met and satisfied.

Any student who participates in activities which could be considered illegal under the law, but for which no formal charges are brought by law enforcement, may be excluded by school officials from participation in extracurricular activities and from holding leadership positions in the school until such disciplinary actions, as determined by the school, are satisfied.

The administration will take into consideration the amount of time taken to file charges, prosecute a defendant, and other extenuating circumstances in determining the length of school-level probation.

## **Student Behavior on School Property**

Behavior in the halls, on school property, and at school activities is as important as classroom behavior, therefore disciplinary action will be taken for inappropriate behavior. If this happens, students will move into the discipline category of the discipline policy. Examples of such action include, but are not limited to the following:

1. Driving or parking violations committed on school property.
2. Improper conduct in the halls or other common areas.
3. Improper conduct at school-sponsored and controlled activities, including graduation exercise, during or outside of normal school hours.
4. Possession or illegal use of tobacco on school property or at school-sponsored activities. Any student who is disciplined for violation of the Alcohol and Drug Policy, will receive a "U" citizenship grade.
5. Violations of other state laws committed on school property or at school-sponsored activities.
6. Being in the halls without a hall pass.
7. Chronic or severe misbehavior in any one or more classes.
8. Fighting.
9. Forging a note in an attempt to excuse an absence or having someone other

than a parent or legal guardian call to excuse an absence.

10. Violating the dress code.

11. Displaying affection (e.g. hugging, kissing, laying or sitting on each other).

**Non-Discrimination Statement-** *It is the policy of the Emery County School District not to discriminate on the basis of race, color, national origin, sex, or disability in programs, activities, and employment. If a disability exists which requires special accommodations for participation in any program or activity, please notify the school or district three days in advance.*

## Rights and Responsibilities

### Rights of Students

1. To attend school and classes unless removed under due process as specified in school and district policies and procedures.
2. To be informed about school and district rules and regulations pertaining to students.
3. To receive appropriate educational programs designed to meet the individual needs of regular-class students and the special needs of those who are handicapped.
4. To attend school in an academic and social climate that is free from fear and violence.

5. To receive fair and reasonable treatment from those who are responsible for enforcing standards of student conduct.

6. To examine personal records with the assistance of a certified staff member.

### Responsibilities of Students

1. To comply with the regulations, pursue the required course of study, and submit to the authority of the school.
2. To know and obey school rules and regulations.
3. To punctually and regularly attend assigned classes.
4. To be prepared to work in class with needed materials and assignments.
5. To deliver correspondence between school and parents such as progress reports, report cards, notices, etc.
6. To contribute to a positive learning environment through acceptable behavior.
7. To respect the rights and property of others, including the right to learn.
8. To conserve, enhance, and maintain the appearance of the school buildings and grounds, school equipment, and instructional materials.
9. To maintain personal standards of dressing and grooming appropriate to

class and school activities as determined at the local school site. Appropriate foot gear must be worn at all times for reasons of health and safety.

10. To comply with regulations requiring students to stay off any other campus while that school is in session or having an approved school function.

11. To return required documentation or correspondence requiring a parent's signature.

### Rights of Parents

1. To be informed of district policy and school rules and regulations related to their children.
2. To visit school periodically and upon request to participate in conferences with teachers or counselors regarding the academic and behavioral status of their children.
3. To inspect their child's school records with the assistance of a certified staff member for proper explanation.
4. To be informed of significant facts and school action related to the student's behavior and academic progress.

### Responsibilities of Parents

1. To make sure their children attend school regularly and on time, have adequate sleep and nutrition, practice proper personal hygiene, and wear appropriate clothing.
2. To be familiar with district and school rules and regulations.
3. To provide the school with current emergency telephone numbers where a parent or a responsible adult may be reached at all times.
4. To actively participate in efforts to improve student's behavior when necessary to assist school personnel in planning and implementing a prescriptive program.
5. To maintain consistent and adequate control over their children and to support reasonable control measures as applied by school personnel.
6. To cooperate with the school in bring-



ing about improvements designed to enhance the educational programs offered students.

7. To make provisions for off-campus care for the student in the case of suspension, illness, or accident.

8. To see that their child attends school except when ill.

9. To return to the school all required, signed documentation, and correspondence needed by the school.

### **Rights of Teachers**

1. To expect students to behave in a manner which will not interfere with education for themselves and other students.

2. To teach with interruptions held to a minimum.

3. To teach in an environment which is conducive to learning.

4. To receive parental support related to academic and social progress of the students.

5. To request suspension of a student from class within the limits of the law.

6. To be informed of a student's record or behavior when the student is administratively transferred for disciplinary reasons at the time the student is enrolled and of any changes in that record which will affect classroom teaching objectives and/or attendance.

7. To be informed of a student record of behavior that may affect classroom teaching objectives.

8. To receive administrative support when enforcing rules designed to provide appropriate school and classroom climate.

### **Responsibilities of Teachers**

1. To assume responsibility for the enforcement of the established district and school rules.

2. To conduct a planned classroom program with consideration for individual differences.

3. To set a positive role model for students to follow.

4. To initiate, post, and enforce a set of classroom regulations consistent with school and district policy.

5. To maintain consistent and adequate control over their students.

6. To take prompt, appropriate action towards those students who misbehave.

7. To hold students accountable for their conduct while at school or at school-sponsored activities beyond the regular school day for which the teacher has direct or assigned supervisory responsibility.

8. To immediately inform parents when behavior, attendance, or academic problems arise that cannot be dealt with in a routine manner at school.

### **Rights of Administrators**

1. To expect students to behave in a manner which will not interfere with the educational programs and related student activities offered by the school.

2. To receive parental support related to academic and social progress of students.

3. To receive support from all school employees and parents in maintaining campus control.

4. To suspend, recommend exclusion, expulsion, or exemption within the limits of the law.

### **Responsibilities of Administrators**

1. To provide leadership that will establish, encourage, and promote a good teaching and effective learning environment.

2. To provide a positive role model and leadership in developing and implementing school rules and regulations including attendance reports to parents.

3. To publicize school and district rules and regulations at the beginning of each school year or at the time of student's enrollment at the end of the year.

4. To grant access to pupil records by parent/guardian or others with proper authorization.

5. To develop and implement procedures

for student assessment and placement into appropriate educational programs.

6. To initiate and enforce such control measures as needed to establish and maintain an environment in which learning can take place.

7. To hold students accountable for their conduct and attendance and to take prompt, appropriate action toward those who misbehave, are excessively absent, or are truant.

8. To support staff members in enforcing school and district rules and regulations including due process.

9. To inform teachers of the record of a student's behavior when a student is administratively transferred by disciplinary reasons at the time the student is enrolled.

10. To inform appropriate staff of any attendance committee or hearing panel decisions concerning a student that may affect classroom objectives.

11. To request assistance from district support services and community agencies and resources in cases necessitating such action.

**Note:** Nothing in the above numbered rules and regulations shall be construed to prohibit a teacher, administrator, or other district employee from protecting themselves or others, or school property by means of restraining a student, confiscating a weapon, or turning a law breaker over to appropriate law-enforcement agencies.

Students will be instructed during the opening assembly and also by the teachers the first day of school as to the attendance policy of Emery High School.

Students are not permitted in the halls during class periods unless they are accompanied by a teacher or have a hall pass from an authorized staff member.

### **Grievance Procedures & Due Process-**

District administrators recognize that each student has the right to present through accepted channels of communication any grievance that they may have. The griev-

ance may be presented, reviewed, and equitably resolved through due process.

Each student is entitled to “due process” by having their grievance heard in accordance with the following steps:

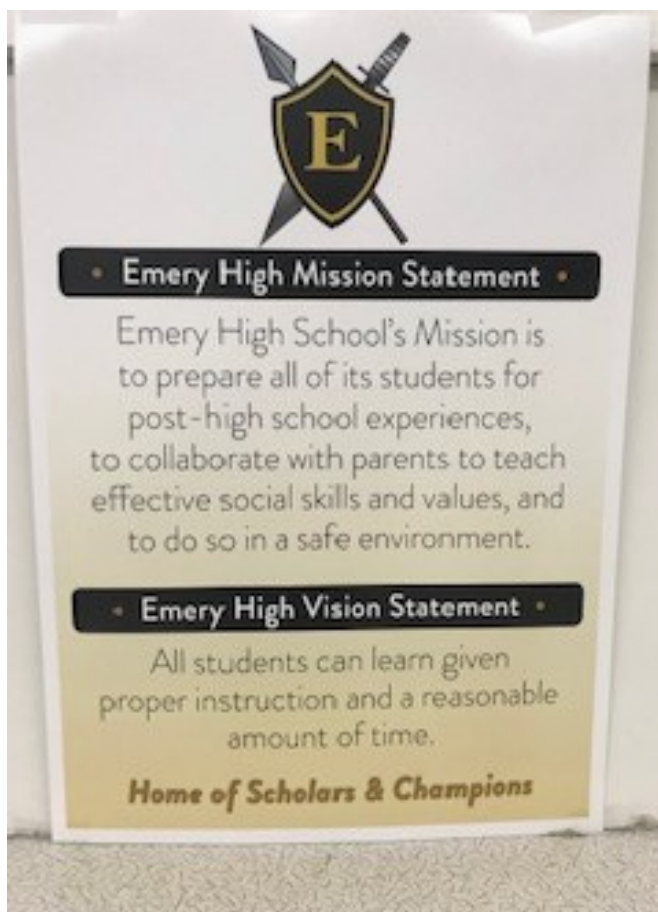
1. The grievance should be presented to the assistant principal in writing clearly outlining the grievance and the desired outcome. This grievance must be filed within 10 days of notice. The assistant principal has five school days to render a decision, which shall be presented to the grievant in writing.

2. If the grievant is not satisfied with the decision of the assistant principal, the grievant may appeal the decision to the appeals committee for arbitration. The appeal must also be in writing, clearly outlining the grievance and the desired outcome. Serving on the appeals committee will be a parent, a member of the student council, and two teachers. The appeals committee will give a written decision or direction within 10 school days from the filed grievance.

3. If the grievant is not satisfied with the decision of the appeals committee, the grievant may appeal the decision to the principal for arbitration. The principal will give a written decision or direction within five school days from the filed grievance.

4. If the grievant is not satisfied with the principal’s decision, the grievant may then submit the grievance in writing to the Emery School District Board of Education within 15 days from receiving the principal’s written decision.

**Special Student Services-** Each student with a disability, age three through 21, in



the Emery County School District, who has not graduated from high school with a regular high school diploma, receives a free and appropriate public education that includes special education and related services, as specified on the Individual Education Program (IEP) designed to meet the student’s unique needs and to prepare them for employment and independent living. Related services are support services that an IEP team determines are required to assist a student with a disability to benefit from special education. These services may include transportation, speech-language pathology, physical and occupational therapy, orientation and mobility services, etc. Hearing screening tests are given annually to all district preschool, kindergarten and first grade students as well as any students referred for this testing by their teacher or parent. If you feel that your student could benefit from Special Education or related services, contact the principal or resource teacher. Guidance counselors in the secondary

schools explain special education services when students register for classes.

## Counseling Policy Update

To graduate from Emery High School, a student needs to be enrolled at Emery High School in at least 1 class...

Students graduating early as part of an CCR may enroll in only those classes needed to graduate...

Dual Enrollment is open to all students but requires a home school affidavit...

Counselors may enroll students in the Edgenuity credit recovery program during the school day in labs that are supervised. All Edgenuity policies will be followed...

# Points of behavioral emphasis

Historically, several policy violations pop up each year despite efforts to remind students of such rules. Most involve Dress Code and electronic devices violations. Following are summaries of these rules:

**Hats are not to be worn in the buildings during school hours.** Students wearing hats will be warned initially, but recurring violations will result in confiscation of the hat and a discipline referral.

**Dress should be modest.** Boys need to keep their pants pulled up and belted at the waistline, even when covered by a shirt. Girls should wear clothing that covers the chest and thighs. Tops need to have a sleeve that extends over the shoulder.

**Avoid fashion in the extreme.** Clothing that includes visuals of sexual innuendo, drugs, alcohol, and tobacco products, or acts of violence.

Dress Code violations are reported to the administration for follow-up action.

**Students are expected to communicate in a civil manner.** Crude, vulgar, and offensive language will not be tolerated. Reports of such behavior will result in

discipline action and possible youth service referral.

**Emery High follows the school district policy on electronic devices.** The policy notes that students are not to use such devices during class without permission from the adult in the classroom.

**Students and parents can avoid a court referral by following simple district attendance policy and Utah State Law.** Students have six absences each term that may be excused by parent/guardian. In addition, doctor-excused absences do not count among the six, and with administrative approval, absences for family vacations will not count toward the six. **A parent/guardian must call within 24 hours of the school day missed to excuse their student.** Otherwise, it will be an unexcused absence.

When a student under age 18 accumulates eight unexcused absences at any point during the school year: **2017 Utah House Bill 239: Juvenile Justice Amendments.** All criminal offenses committed by students enrolled in Emery District schools that occur on school property, or at school-sponsored activities off cam-

pus, that are not referable to juvenile court will be dealt with by the school administration in accordance with state law. Such criminal actions may result in fees, suspension, expulsion, participation sanctions, probation, restitution, school service hours, behavior modification programs/placement, and other consequences as deemed appropriate and necessary. Failure to comply with a school administrator's judgement on such criminal offenses will result in a referral to the appropriate intervention agency. When students over 18 are truant, they risk the opportunity to "walk" with their class.

# Parent Involvement

Parental involvement in a child's education is vital. Emery High School recognizes this and therefore provide numerous means for parents and other stakeholders to communicate with the school.

## Parent/Teacher Conference

Emery High School holds Parent/Teacher Conference twice a year. The first comes at first term mid-term and will be held during the 2023-24 school year on Wednesday, Sept. 20 from 3-9 pm. The second Parent/Teacher Conference will be held third term mid-term on Tuesday, Feb. 13, also from 3-9 pm.

## CCR Conferences

Student Education Occupation Plan (College and Career Ready) conferences are held each year with student, parent/guardian, and either a counselor or teacher. Most seniors and their parents at Emery High have an CCR meeting with a counselor early in the school year while sophomores and juniors and their parents meet with a counselor at mid-year. In the CCR conferences, several items are discussed, including the students' career goals and preparation in school to advance those goals.

## Staffings

When a student begins to have academic problems at Emery High School, especially in more than one class, a parent may request a staffing either through the administration or counseling office. A staffing will bring parent, student, administrator, counselor, and all necessary teachers together to discuss concerns and establish a plan to get the student back on track. In a staffing, teachers will review the student's status in their classes as it relates to academic and citizenship progress. Class printouts will be reviewed to identify assignments given by the teachers and work done by the student. The student's improvement plan may involve a timeline for completing assignments, the requirement to attend Homework Class, working with a Peer Tutor, referral for counseling, or other interventions.

## Tipline

Emery High School subscribes to Tipline, a cyber communication service which provides a way for students, parents, and other stakeholders to report violations to school authorities quickly and anonymously. Go to the school website via [www.emerycsdschooldesk.org](http://www.emerycsdschooldesk.org), click on the Tipline icon, and leave a message. The message goes to the administration and counseling office for action as deemed necessary.

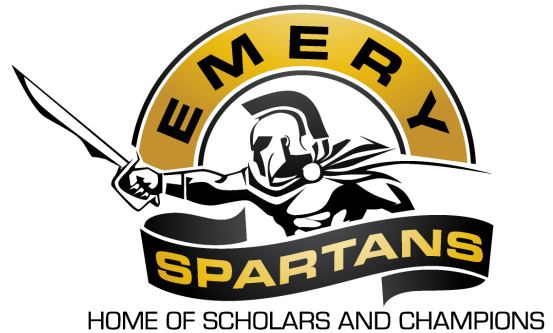
## Direct Communication

There are many ways to communicate directly with faculty and staff at Emery High School. A phone call will usually result in answers to most questions parents or other stakeholders may have. A call to the main office at 381-2689 can be transferred directly to teachers throughout our campus. If you need to talk with a teacher, however, it is best to call during their prep period so as not to disrupt their class instruction time. You may also email teachers who are encouraged to respond as soon as possible. Following is a list of Emery High teachers, their prep period and email addresses:

Mr. Allred.....	ferda@emeryschools.org
Mr. Atwood.....	jakea@emeryschools.org
Mr. Bird.....	bird@emeryschools.org
Mr. Burr.....	thomasb@emeryschools.org
Mrs. Butler.....	justinab@emeryschools.org
Mrs. Butler.....	butlers@emeryschools.org
Mr. Collard.....	curtc@emeryschools.org
Ms. DeBry.....	katherined@emeryschools.org
Mr. Faimalo.....	jonf@emeryschools.org
Mr. K. Gordon .....	keving@emeryschools.org
Mr. Grange.....	mikeg@emeryschools.org
Mrs. Guymon .....	kristyg@emeryschools.org
Mr. Hansen .....	hansent@emeryschools.org
Mrs. Huntington.....	angelah@emeryschools.org
Mrs. Jorgensen .....	jorgensent@emeryschools.org
Mrs. Justice .....	justice@emeryschools.org
Mr. Justice .....	davej@emeryschools.org
Mrs. Mecham.....	kaitlynm@emeryschools.org
Mr. Mortensen.....	ericm@emeryschools.org
Mr. Moulton.....	peterm@emeryschools.org
Mr. Nielsen.....	erikn@emeryschools.org
Mr. Olsen.....	traviso@emeryschools.org
Mr. C. Peacock.....	peacockc@emeryschools.org
Mrs. Sitterud.....	jodis@emeryschools.org
Mr. Snow.....	bryants@emeryschools.org
Mrs. Taney.....	mekettet@emeryschools.org
Mr. Thornley.....	justint@emeryschools.org
Mrs. Thornley.....	tishat@emeryschools.org
Mrs. Tuttle.....	brandit@emeryschools.org
Mr. White.....	jwhite@emeryschools.org
Mrs. Whitesel.....	aliciaw@emeryschools.org
Mr. Worwood.....	danew@emeryschools.org

# Spartan Rewards

Emery High School believes that positive reinforcement leads to positive outcomes. With that philosophy in mind, the school has established the Spartan Rewards Program which recognizes achievement in, academics, citizenship, and attendance.



Emery High School wants to celebrate the success of our students with Spartan Rewards. The Spartan Rewards Program recognizes student's positive efforts in 3 different areas: academic achievement, Positive behavior, and attendance.

Students will receive a Spartan Pride card as a reward for their success in improved academic standing, academic achievement in the classroom, positive behavior, and being on time and ready to learn. Each teacher, staff, and administrator will give out 3 Spartan Pride cards a week to students who achieve outstanding success in one of the 3 areas.

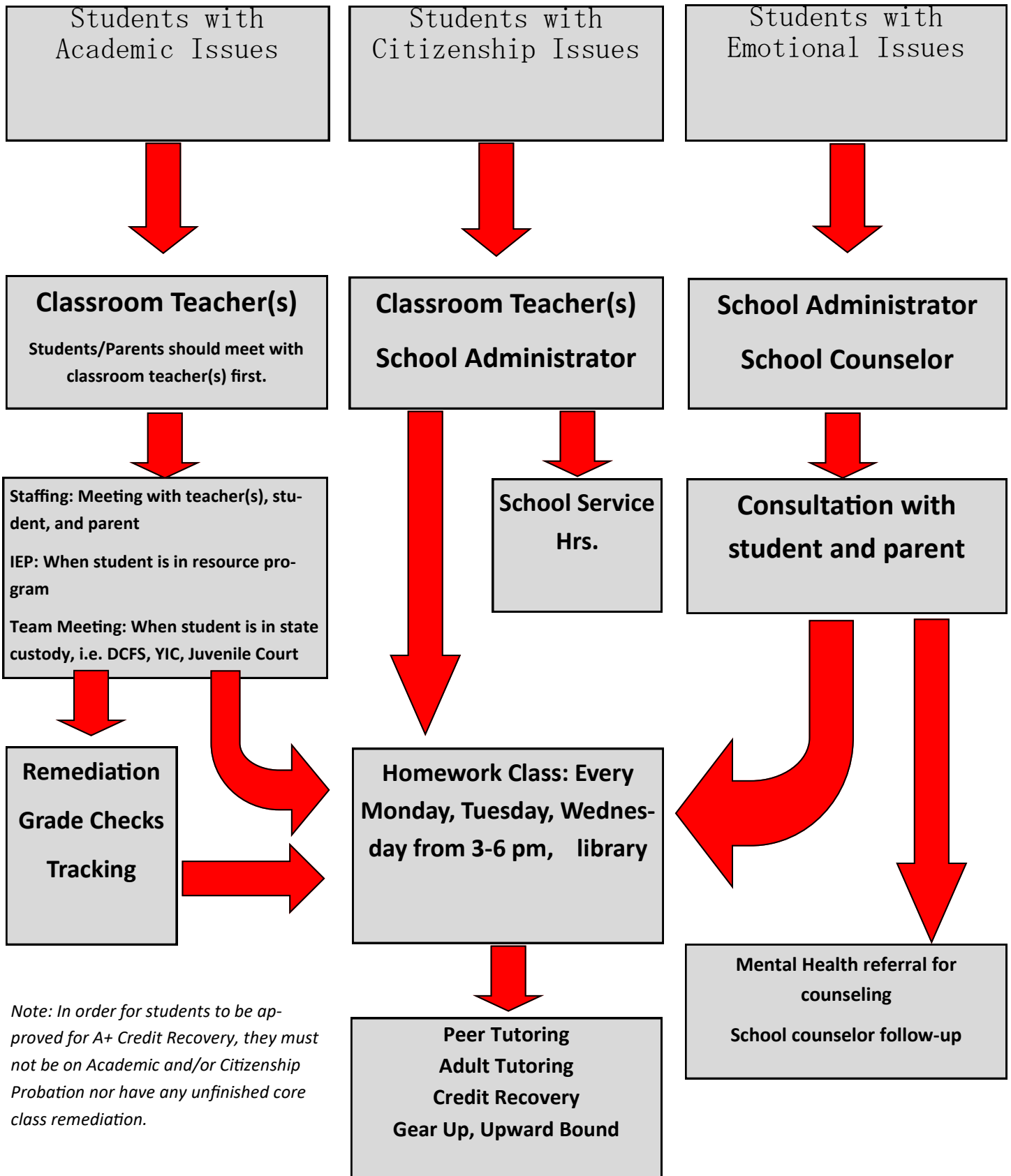
Teachers will be required to fill out a form, stating a brief reason why the student was chosen. This information will be to track the progress of students and to help ensure the fairness of the program.

Parents will receive notification each term making them aware of these positive efforts and achievements made by their student. This will help the celebration continue beyond the school and into the home.

Students who receive a Spartan Pride card will be responsible for bringing it to the main office and put it into the Spartan Rewards bucket. Every Friday, cards will be drawn for a Spartan Reward. At the end of each term a drawing for bigger prize items will be drawn to continue to encourage positive efforts on behalf of our students.

**EHS Recognition for Academic Achievement,  
Positive Behavior, and Attendance.**

# Emery High Safety Nets



# Homework Class & Peer Tutoring

One of the primary components of the Emery High School Lands Trust budget is Homework Class. The program has been in place for several years and has helped numerous students earn credit toward graduation.

Homework Class is embedded in several meaningful programs at the school, including Academic Probation, Citizenship Probation, Credit Recovery, Peer Tutoring, Gear Up, and Upward Bound.

Although the program is open to all students, students on Academic and/or Citizenship Probation are required to attend. When a student is struggling academically, Homework Class can provide the help the student will need to get back on track. The program works with the school's Peer Tutoring Program to bring students needing help together with tutors trained to help them.

For students on Citizenship Probation, there is a School Service option where students can complete probation hours through school service work projects. However, most students on Citizenship Probation are also struggling academically. Homework Class gives these students an opportunity of working off probation hours while also bringing their grades

up. In addition, students who are in the juvenile court system are typically court-ordered to attend Homework Class. Time spent in Homework Class counts toward court-ordered community service hours.

Thomas Burr serves as the supervisor of Homework Class and Peer Tutoring. She facilitates student needs, including making sure tutoring is provided and credit recovery programs are operational. She also keeps track of students' Homework Class hours and reports those to the administration.

The program is funded through the school's Lands Trust budget which is controlled by the Emery High Community Council. The funds are used to pay for supervision, tutoring, and other expenses.

Homework Class is held during the school year each Monday, Tuesday, Wednesday, from 3-6 pm in the library where all resources are made available. Students are expected to come to the class prepared to work and to stay on task. While students do not have to stay for the full three hours, those leaving early are expected to leave the campus. Those staying until 6 pm may ride the activity bus.

## ***Edgenuity.. Credit Recovery includes new rules, fees***

The credit recovery Edgenuity program has been available at Emery High School for several years. The program has served as a way for students with credit deficiencies to earn credit required for graduation

To make sure that our students are getting the recovery classes needed for graduation, Emery High has upgraded to Edgenuity. The classes will be available at the beginning of the new school year.

Because the new program limits the number of students which can be enrolled at any given time, the school is requiring

an enrollment fee of \$10 per class. That fee will be refunded upon successful completion of the class and the recording of credit.

Also because of the number of students seeking credit recovery, and the limits on enrollment, the school has set some enrollment guidelines. Students who are enrolled in the program must initiate course work within five school days of enrollment or they will be removed. Also, students in credit recovery have 20 school days to complete the course work or they will be dropped from enrollment and also

forfeit enrollment fees.

Emery High will continue to require students and parents to sign a contract for enrollment in Edgenuity Credit Recovery, and all previous requirements for enrollment will remain in place.

# Community Council

## Community Council 2023-24 Meeting Schedule

First Term: .....TBD

Second Term: .....TBD

Third Term: .....TBD

Fourth Term: .....TBD

Note: All Community Council Meetings are open to the public.

As you look at the improvements at Emery High School in recent years, it is likely that the Community Council has had a role in bringing them about. This is a very active organization in the school and one that continues to make huge contributions towards a quality education for the students.

The Community Council is responsible for administering the school's Lands Trust Budget by creating a plan geared toward academic enhancement. The emphasis at Emery High has been on supporting core class improvements, improving test scores, and providing supplemental educational programs. Funding will also go to CTE and STEM programs.

The Lands Trust funding has been used to provide technology in all classrooms.

Also included in the school's Land Trust Plan is funding for the Homework Class and Peer Tutoring programs.

In addition to developing and managing the school's Lands Trust Plan, the Community Council also generates and approves a School Improvement Plan and a Professional Development Plan.

## Community Council Membership

### Parent Members:

John Doria: .....doriajn@ldscs.org

Marc Stilson: .....mkstilson@gmail.com

Angie Peacock.....gapeacock@etv.net

Charlotte Morris:.....lcmorris@geo@yahoo.com

Jamie Huggard.....jamieh@emeryschools.org

### School Members:

Steven Gordon: .....steveng@emeryschools.org

Brandi Tuttle: .....brandit@emeryschools.org

Lance Whitesel: .....lancew@emeryschools.org

Josh White: .....jwhite@emeryschools.org

*Emery High School  
Mission Statement*



*To prepare all students for post-high school experiences,  
to collaborate with parents to teach effective social skills  
and values, and to do so in a safe environment.*

# School Safety

Emery High School has established the first week in September as Safety Week with an emphasis on emergency procedures and emergency awareness. The school conducts a number of drills during Safety Week, including fire, gas-leak, earthquake, and lockdown. Fire drills are also conducted at the end of first, second, and third terms as part of the minimum-day schedule.

In recent years, the high school has worked with the Emery County Sheriff's Department in conducting more extensive drills (Reunification Drills) that involve evacuation of faculty, staff, and students to the school's secondary evacuation site at the District Maintenance Compound just west of the school.

During the 2012-13 school year, Emery High School initiated a Safe School Committee to establish a commitment to school safety. The mission of the committee is as follows:

*"It is the mission of the Emery High Safe*

*School Committee to assist in creating and maintaining a safe environment on school grounds and at school-related activities taking place off campus. To do this, the committee will be proactive in practicing emergency procedures, and in providing the infrastructure necessary to assure a safe environment. The committee will work with parents, students, faculty and staff, and all necessary outside agencies to facilitate this mission."*

The committee includes: Steven Gordon, principal; Dean Stilson, assistant principal; Breezie McElprang, secretary; Lance Whitesel, counselor; Lee Moss, teacher; Dustan Service, head custodian; Jeannie Lucero, custodian; Kerry Lake, district maintenance supervisor; Greg Funk, Emery County sheriff; Shawn Bell, Emery County Sheriff's Department; and parents from the EHS Community Council.

## Emery High School Safety Week Schedule

**Sept. 5-8, 2023**

**Tuesday, Sept. 5..... Fire Drill, first period**

**Wednesday, Sept. 6.....Gas-Leak Drill, second period**

**Thursday, Sept. 7.....Lockdown Drill, third period**

**Friday, Sept. 8.....Earthquake Drill, fourth period**

# Sportsmanship

As a member of the Utah High School Activities Association, Emery High School supports and is accountable to abide by the organization's "Raise the Bar... Sportsmanship Matters" campaign.

*We will: Play fair and play by the rules and represent our school with integrity...*

*We will: Treat our opponents with the dignity that they've earned and respect coaches and officials...*

*We will: Value our opportunity to compete and thank those who support us...*

*We will: Always do our best to achieve what we can achieve individually and more importantly— as a team...*

*And when the game is over, We will shake hands— win or lose.*

# Drug-Testing

## Emery School District Random Drug Testing Consent Form

### Statement of Purpose and Intent

Participation in school-sponsored extracurricular activities in the Emery School District is a privilege. Students who participate in student government, cheerleading and competitive athletic activities at the high school level represent the school within the community and have a responsibility to conduct themselves at all times in a manner befitting their positions, which includes avoiding the use of illegal and performance-enhancing drugs.

The Board of Education has implemented this random drug testing program for students in grade nine through 12 (eight through 12 for drill team and cheerleading) who voluntarily participate in extracurricular activities at the high school level as one way to prevent, deter, and detect drug use among students.

### Participation in Extracurricular Activities

Extracurricular Activities covered under this consent form include: Baseball, Cross Country, Football, Golf, Soccer, Tennis, Volleyball, Softball, Wrestling, Basketball, Drill Team, Swimming/Diving, Track and Field, Student Government, and Cheerleading. In order for a student to participate in the school-sponsored extracurricular activities listed above, the student's parent/guardian must consent to their student's participation in the random drug testing program. A student participant's name will remain in the random pool throughout his/her extracurricular career with the district. Therefore, a student participating in competitive athletics may be selected for a random drug test during his/her off-season. Students are randomly selected from among other student participants at the same school. As a result, a particular student might be selected more than once while another student may not be selected at all. A student who is randomly selected will be privately notified to report to a designated site at his/her school to provide a urine sample for drug testing. Trained personnel will conduct all urine sample collection. If a student refuses to provide a sample at the time of collection, or provides a fraudulent sample, it will be counted as a positive test. Parents/guardians will not be contacted if testing results are negative. If a test result is positive, parents will be contacted by a school administrator and given an opportunity to discuss the results. If a student's test is positive, he/she will be subject to the consequences outlined in district policy.

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**Consent of Parent/Legal Guardian:** I confirm that I have read and understand the information contained herein.

\_\_\_\_\_  
Parent/Legal Guardian's Name (Print)

\_\_\_\_\_  
Parent/Legal Guardian's Signature

\_\_\_\_\_  
Date

**Student:** I understand and agree to abide by this policy.

\_\_\_\_\_  
Student's Name (Print)

\_\_\_\_\_  
Student's SIS No.

\_\_\_\_\_  
School (EHS, SRMS, CVMS)

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Circle all areas of anticipated participation:** *Cross Country Football Boys' Golf Girls' Soccer Girls' Tennis Volleyball Swim Basketball Drill Wrestling Baseball Boys' Soccer Girls' Golf Softball Track Cheerleading Student Government*

*A consent form must be completed at least annually.*